

NETWORK ADVISORY COUNCIL (NAC) MEETING

Tuesday, May 17, 9:00 a.m. to 4:00 p.m.

Montana State Library Grizzly Conference Room, Helena MT

Wednesday, May 18, 2011, 9:00 a.m. to 3:00 p.m.

State Law Library Conference Room, Helena, MT

ATTENDEES:

Council Members: Brett Allen, Gale Bacon, Colet Bartow, Barry Brown, Beth Chestnut, Renee Goss, Joan Hantz, Debbi Kramer, Molly Kruckenberg, Kathy Mora, Bruce Newell, Richard Quillin, Brian Rossmann, Ann Rutherford

MSL Staff: Donna Caban, Jo Flick, Sarah McHugh (acting Chair), Darlene Staffeldt, and Jennie Stapp

Guests: Jill Lotter

Acting chair McHugh called the meeting to order at 9:00 a.m.

Welcome/Introductions/Housekeeping/Changes or Additions to Agenda

New council member Elisa McLaughlin of Capital High School Library in Helena was unable to attend this meeting.

Montana Shared Catalog (MSC) will begin a request for information (RFI)/request for proposal (RFP) process in order to choose a new or updated integrated library system (ILS) for the MSC. Currently the consortium is using SirsiDynix but since that contract has been in place for 10 years, state procurement guidelines dictate that an RFP process be undertaken to identify the best and most cost effective system.

Both LSTA FY10 and FY11 statewide projects budgets will be discussed before voting takes place.

Approval of Minutes from meeting on March 8, 2011

Richard Quillin's name was misspelled in two motions and needs to be corrected.

Motion by Rutherford, second by Quillin: Approve the minutes from the March 8, 2011 meeting as corrected. Motion passed.

ITEM 1: Legislative Update

In state legislation, HB2 was signed leaving Montana State Library (MSL) in the same position they were in when the session began which includes a five percent reduction with a four percent permanent FTE reduction which is about 2.25 FTE. This will probably mean

closing one vacant position as well as a reduction in force for 1.24 FTE. In addition there is about \$40,000 which will come out of the LIS online services and the equipment budget will be slashed. We also still have the 4% vacancy savings which will mean holding position open as they come open. Since there was no pay plan bill signed there is no contingency plan if we don't make the vacancy savings so that would have to be done another way through the budget. Finally, the courier pilot project was discussed several times but did not receive any funding.

For federal legislation, the FY11 LSTA allotment is down about \$47,000 and so far FY12 has received no action although it appears that it will probably be down about ten percent or more.

Darlene, Judy Hart and Richard all went to DC last month and had what they felt were good meetings with our legislators or their representatives.

Staffeldt was also asked for a status report of the Statewide Library Resources Director position and explained that interviews have been completed so references will be checked and then negotiations can begin. The position may be filled by next week.

ITEMS 2 and 3: LSTA FY10 budget reallocations revisited and LSTA FY11 budget recommendations update – VOTING ITEMS

The FY11 award has been decided although it has not yet been received. Since the FY11 figures are clear and the OCLC FY12 enrollment process is underway, McHugh made two suggestions for the NAC to choose from to expend the remaining \$35,144 of FY10 STA funds by the end of September.

The first idea is to put that money toward the shared OCLC shared costs which is for items like WorldCat seats and the Unlimited Group catalog. The interlibrary loan repurposed money also goes toward the statewide OCLC Group Services costs but FY10 LSTA funds could also be put towards the balance with any remaining being paid from FY11 LSTA.

The second suggestion would be to pay for approximately three additional months of the courier pilot project which would extend that project to the end of September.

There is \$301,996 available for FY11 LSTA funds. After the top identified priorities on the list are paid, there is about \$35,000 remaining. Discussion on how to spend that remaining amount included the OCLC group costs, purchase of some hard drives and the OCR licenses for the Montana Memory Project and to pay for additional content for CONTENTdm maintenance. LSTA in place in case there is a gap in funding for the OCLC Group Services was also discussed and it was decided to revisit that discussion at a later date.

Staffeldt reminded the council that the more money that is set aside for ongoing projects, the less money that is available for new projects especially as funding itself decreases but project expenses stay the same or increase.

Motion by Brown, second by Rutherford: approve the first recommendation to cover part of the group services costs with the FY10 remaining funds. Newell abstained and the motion passed.

Motion by Brown, motion seconded: revisit the gap money later, pay for priority items and then apply the left over funds to the two external hard drives for the Montana Memory Project (MMP) traveling scanner/laptops, two additional OCR licenses for MMP, additional CONTENTdm maintenance cost associated with the two new OCR licenses and any remaining funds to the OCLC group services contract. Newell abstained and the motion passed.

ITEM 4: Evaluation of responses to RFP for Statewide Databases and Online Services commenced.

(No minutes were recorded for this process. Interested parties can contact the state procurement office for results and other information. This process lasted for the rest of May 17 and May 18.)

The Council recessed on May 17 at 4:00 p.m. They reconvened on May 18 at 9:00 to continue the evaluation of vendor responses to the RFP for Statewide databases and online services. That process completed at 3:00 p.m. and the Council adjourned.

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