

Montana State Library Report
Prepared for Spring 2012 Meetings
By Jennie Stapp, State Librarian
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http://msl.mt.gov/About_MSL/MSLReport.pdf

Goal One, Content: MSL acquires and manages relevant quality content that meets the needs of Montana library partners and patrons.

- **Digitization Project:** Library Information Services continues the fourth year of our on-going project to digitize state publications. More than 15,000 publications are now available online at <http://www.archive.org/details/MontanaStateLibrary>. The publications can also be found by searching the Montana Shared Catalog and WorldCat. Learn more at: <http://msl.mt.gov/digitization/>. For more information about how depository and non-depository libraries may provide more direct access to this digital collection and an even more comprehensive web archive of state publications at [Archive Montana](#), please contact Beth Downs, bdowns@mt.gov or 406-444-2870.
- **Montana Spatial Data Infrastructure:** Working together, the MSL Natural Resource Information System (NRIS) and Base Map Service Center manage several geographic information system (GIS) data themes within the Montana Spatial Data Infrastructure <http://giscoordination.mt.gov/frameworkdata.asp>. A notable acquisition was the 2011 statewide aerial imagery data from the National Agricultural Imagery Program. MSL will provide patrons these data through download and web mapping services that can be integrated into online applications.
- **National Library Service:** A BARD (Braille and Audio Reading Download) Demonstration Account (<https://nlsbard.loc.gov/mt1a>) is now available to Public Libraries who have an active account with their state's Talking Book Library services (http://msl.mt.gov/talking_book_library/Application_Institution.pdf). In addition, a BARD Institution Account (http://msl.mt.gov/talking_book_library/Application_Institution.pdf) is also now available to Nursing, Independent and Assisted Living homes and Montana schools to assist eligible patrons. In support of these efforts, Montana Talking Book Library received MSL Commission approval of their BARD policy (http://msl.mt.gov/About_MSL/policies/41_tbl_bard.pdf). For more information please contact Christie Briggs, cbriggs@mt.gov or 406-444-5399.
- **GeoMAPP:** NRIS concluded its participation in the Geospatial Multistate Archives and Preservation Partnership, a Library of Congress funded grant opportunity to research best practices for archiving GIS data. Partnered with Utah, Kentucky and North Carolina, NRIS used the opportunity to develop new workflows that will enhance MSL's ability to provide permanent public access to Montana's most valuable GIS data.

- **Statewide Databases and Online Services:** The 2012 suite of statewide databases and online services are available to all Montana libraries enrolled in the [Montana Library Directory](#).
 - EBSCO databases include the Elite Mainfile primary suite package, the professional nursing database CINAHL with Full Text, the Auto Repair Reference Center and the Small Engine Repair Reference Center.
 - The [Tutor.com](#) Learning Suite offers the K-12 and College Center, and the Adult Education and Career Center. Live tutors are available Sunday-Thursday, 2:00 PM-11:00 PM. The Montana implementation is called “HomeworkMT” (go to <http://homework.mt.org>).
 - Access information, URL’s for each resource and support contact information is available in each library’s [Directory](#) profile pages, accessible via the library’s Directory password. Please watch for training updates on WiredMT or contact Montana State Library Training and Development Specialist Jo Flick – jflick@mt.gov – to find out about training opportunities. Online training is ongoing, training is scheduled at MLA and 4 hr workshops are planned for May 7th (Pablo), May 9th (Wolf Point) and May 11th (Helena).

Goal Two, Access: MSL provides libraries, agencies, and its partners and patrons with convenient, high quality, and cost-effective access to library content and services.

- **The Montana Natural Heritage Program** provides many online sources of information for the animals, plants, and habitats of Montana, focusing on those of conservation concern. The **Montana Field Guide** (<http://fieldguide.mt.gov/>) is one of its most frequently consulted resources. Field Guides include the Animal Field Guide, the Plant Field Guide, the Lichen Field Guide, and the Ecological Systems Guide. The Guides provide information on identification, habitat, ecology, and distribution of Montana’s wildlife, rare plants, and ecological systems. They contain descriptions, range maps, photos, and animal calls. The Field Guide also includes reference citations which are built from a WorldCat web service. The citations link to full-text articles when available or WorldCat records to easily facilitate interlibrary loan.
- The **MapView** (<http://mtnhp.org/mapviewer/>) is an interactive web mapping service that empowers users to perform a variety of tasks to access and use Natural Heritage information. The MapViewer displays and provides reports for: 1) Land Cover and Ecological Systems for Montana; 2) Animal and plant sightings from across Montana; 3) Montana Land Management data (including conservation easements, public lands, and managed areas); and 4) thousands of on-the-ground geo-referenced photos.
- **“MT Statewide Library Resources”:** [EBSCO’s Discovery Service](#) (EDS) provides centralized searching and retrieval capabilities to all Montana library patrons. Patrons are able to search the following resources in a single search: the statewide suite of EBSCO databases, the Montana Memory Project, the Montana Shared Catalog and OCLC’s WorldCat.org. EDS is live for Montana Shared Catalog libraries and EBSCO support is now adding sites for all other libraries in the [Montana Library Directory](#). Each library’s individual site information, a customizable search box and a sample press release are available in the library’s [Directory](#) profile pages, accessible via your library’s Directory password.

Goal Three, Consultation and Leadership: MSL provides consultation and leadership to enable its patrons and partners to reach their goals.

- **Demographic data by library or county** from the 2010 census is now available online in graphic form:
http://msl.mt.gov/For_Librarians/For_Public_Librarians/Statistics/reports/default.asp. This data, which currently includes population and housing statistics, offer unique perspective on the communities served by Montana libraries that may better shape library programs and services and will inform future planning. The charts can be easily downloaded into local reports. Look for additional data including economic and education statistics to be added when made available from the Census. Please note that the library level data is based on service area population. County data is based on county population.
- **LSTA 5-Year Evaluation:** The Institute of Museum and Library Services (IMLS) administers the Library Services and Technology Act and requires each state to have an independent evaluation done of its 5-year plan. Communication and Management Services of Helena received the contract to conduct an evaluation of Montana's LSTA grant program for the years 2008-2012. Data collection for the evaluation report included online surveys and focus group sessions asking librarians and patrons for input on LSTA-funded projects like Montana Shared Catalog, training events, MontanaLibrary2Go, Talking Book Library Program, etc. The evaluation report will be submitted to IMLS by March 30th and then posted on the MSL website. MSL will use the report to write a new LSTA plan for the period 2013-2018.
- **Montana Land Information Advisory Council:** Acting under authority received from an interagency agreement with the Department of Administration, MSL has assumed the chairmanship and staffing of the Montana Land Information Council. The first Council meeting under this new arrangement was held December 6th and was chaired by State Librarian Jennie Stapp. This council makes grants available to local governments to support the development of GIS and makes funding recommendations for the use of Montana Land Information Act funds.
- **Montana Memory Project:** The Montana Memory Project welcomes Katie Beall, who will be providing technical assistance and training, eventually traveling around the state to provide MMP participants support with their digitization projects. This support is made possible through a temporary, contracted position funded by LSTA monies for the purpose of growing the MMP. The MMP annual membership meeting is scheduled to take place at MLA Annual. Meeting details will be forthcoming from the MMP Executive Committee. Outreach with the Montana Preservation Alliance's Touchstone project will continue into Spring 2012 with workshops in Simms/Ft. Shaw/Sun River in May and in Round-Up in June.
- **Natural Heritage Program Webinars:** You can view previous webinars or register for upcoming webinars at: <http://mtnhp.org/webinars/>.
- **SWIM Project:** Montana's SWIM scholarship students are nearing the end of their library education programs. By this summer, seven students will have earned School Library Media Endorsements from the University of Montana and Montana State University and seventeen will have earned MLIS degrees from the University of North Texas (UNT). One other MT student will graduate from UNT in 2013. The next step for the SWIM librarians is to work two years in a professional position in any kind of library in any of the SWIM partner states: SD, WY, ID, MT.

The SWIM students attending the MLA conference will have an informal gathering to meet Jennie Stapp and the MSL Commissioners.

- **Trustee Clinics:** MSL is trying something new in 2012, based on what we heard from library trustees around the state. We'll host clinics for trustees at six locations during April-June on Library Finances -- Funding, Sources, Accounting Reports, and What It All Means. Tracy Cook, MSL consultant, will be the lead presenter and she'll be joined at each clinic by others with financial expertise and experience. They'll be sharing information about funding and revenue sources available to libraries and how these work; budget laws that impact the library including Title 7 of the MCA, Governmental Accounting Standards; BARS (Baseline Accounting and Reporting System) and how to read the reports the city or county sends to the library; Library Depreciation Funds and how these benefit the library; and some quick and easy budgeting tips. As always, registration is free and lunch will be provided.
- **Summer Institute:** The institute for public library directors will return to the MSL schedule this year June 5-8, 2012 at Carroll College in Helena. Contact Jo Flick jflick@mt.gov for details.
- **Fall Workshop:** Holiday Inn Grand Montana, Billings September 16 & 17 (Sunday-Monday). MSL staff is just beginning to identify themes and presenters for this annual growing event. Please contact Jo Flick jflick@mt.gov with suggestions and input.

Goal Four, Collaboration: MSL promotes partnerships and encourages collaboration among its partners and patrons so that their information needs can be met.

- **Certification Program:** MSL encourages librarians and trustees to consider notifying city and county officials when they have completed the requirements for certification. The State Library, with permission, can send a letter, or the local library can make the announcement. To further recognize library workers who earn certification, MSL has placed an 'ad' in the MLA conference booklet listing all recent certificate recipients.
- **Connecting to Collections:** The CTC project, a partnership between MSL and the Montana Historical Society, is coming to a close. A project brochure has been printed and will be distributed to legislators and other state officials, and to libraries, museums, county records offices and historical societies to inform communities about the preservation needs of cultural collections in the state. A hands-on workshop is scheduled for March 26th in Helena for staff and volunteers who need basic preservation skills. CTC is funded by IMLS.
- **Collection Management Honor Roll:** The 2011 Honor Roll will be announced at the MLA Awards Luncheon on April 12th by MSL Commissioner Richard Quillin. Honor Roll certificates will be distributed during the conference by MSL staff.
- **Courier Pilot:** The Courier Pilot Project funded through the Montana State Legislature in FY10 and FY11 ended June 30, 2011. Many libraries were interested in continuing the project. Lee Miller from Butte Silver Bow Library contacted Critelli Couriers in Butte to gather information on pricing and areas served. In mid-January, five libraries began moving materials using Critelli Couriers. The cost is \$20 per stop for up to 5 crates and \$3 per crate thereafter. The five libraries using Critelli Couriers are the Hearst Free Library, Butte Silver Bow Library, Great Falls Public Library, Lewis & Clark Library and the Missoula Public Library. Lewis and Clark Library and

Missoula Public Library serve as hubs for secondary courier services already in place, bringing the total number of libraries in the extended system to 28.

- **MontanaLibrary2Go:** Phase 14 new libraries are Conrad Public Library, Drummond School Community Library, Red Lodge Carnegie Library, and Twin Bridges Public Library. They went live at the end of November. Phase 15 is scheduled to go live by the end of February. These libraries are Belgrade Community Library, Laurel Public Library, Meagher County/City Library, Whitefish Community Library, Judith Basin County Library and its branch, Hobson, Toole County Library and its branch, North Toole County, Daniels County Library, and The University of Great Falls Library. This will bring the consortium to over 60 members. Phase 16 implementation begins in April and there are several libraries that have requested cost estimates.

In addition to \$10,000 in LSTA money, a donation of \$5000 from the Friends of the Bozeman Public Library and a \$10,000 Steele Reese grant obtained by Great Falls Public Library were put towards adding e-book titles during the holiday season. The annual membership meeting is tentatively scheduled for May 5, in coordination with the Montana Shared Catalog spring meetings, in Lewistown.

- **Montana Shared Catalog (MSC):** The RFI committee completed their review of vendor submissions in November and agreed to continue with the RFP process. The RFP was issued on Jan 20 with a Feb 15 submission deadline. The RFP committee meets on March 5 to review the vendor proposals and make a recommendation to the Network Advisory Council. More details about the RFP process including next steps is available online here: http://msl.mt.gov/About_MSL/network_advisory_council/archive/2012/03/20120306msc_proposed_RFI_RFP_schedule.pdf. The next MSC membership meeting will be held at the Yogo Inn, Lewistown, May 3-4, 2012. All are welcome to attend. The next phase of new libraries will include Jefferson High School – Boulder, George McCone Memorial County Library – Circle, Missoula County Public Schools (17 schools plus headquarters), Target Range School – Missoula, Valier Public Library, and the Wibaux Public Library. Depending upon the outcome of the MSC RFP, there could be about a 1-year delay in implementation.

Goal Five, Sustainable Success: MSL is a well-run organization and a sought-after employer; it is efficient and effective (measured against partner and patron outcomes), and is successfully engaged in its ongoing mission.

- Long Range Plan and Strategic Planning: **The final public draft of the Montana State Library's 2012-2022 Long Range Plan as it was reviewed by the State Library Commission at their February 8, 2012 Commission meeting is available at the following url:** http://msl.mt.gov/About_MSL/Commission/archive/2012/02/20120208LRP12-22_draft_wComments_Milleredits.pdf. **The Commission is proposing a broadly focused long range plan that sets forth our goals and vision for library and information services for Montana into the next ten years.**

Once we have a vision in place, we will ensure that the long range plan remains a living tool by continuing the planning work with focused, program-level two year strategic plans and staff work plans that establish specific and measurable objectives and tasks. User needs, technology development, and economic changes drastically impact our library and information services. As a result, we believe, the long term plan and short term strategic documents will better guide us

by helping us to be more proactive to the changing environment around us, propelling us forward to the right future for Montanans and information services.

The Commission will take final action on the plan at their April Commission meeting which will be held on April 11 at the MLA Conference.

- **Montana State Library Staff Updates:**

- Liz Babbitt joined the Statewide Library Resources staff in the position of Statewide Projects Librarian on November 21, 2011.
- Jennie Stapp began her tenure as the new Montana State Librarian on January 2.
- JoLynn Genzlinger is the new Digital Services Technician in Library Information Services as of February 13, 2012.
- An offer has been made and verbally accepted for the metadata/cataloger position with a start date of June 4, 2012.

- **Montana State Library Commission (MSLC):** The next meeting of the MSLC will be held on Wednesday, April 11 at Big Sky in conjunction with the Montana Library Association annual conference. Meeting materials and information will be posted online at: http://msl.mt.gov/About_MSL/commission/default.asp.

Also, plan to join your commissioners for a Conversation with Commissioners at MLA on Thursday April 12 from 4:00 to 5:30 p.m. Information about this session will be available in the MLA program guide.

In December, Bonnie Allen stepped down as the Commission appointee for the Commissioner of Higher Education. Bonnie has since moved to Tennessee where she took the position of Dean of the James E. Walker Library at Middle State University. We appreciate the many contributions Bonnie made during her tenure on the Commission and wish her well in her new endeavors.

We would also like to welcome new Commissioner Brent Roberts, Director of the Montana State University-Billings Library who has been appointed as the new Commissioner of Higher Education appointee.

Commissioner Don Allen will not seek reappointment when his term is up in May. Persons interested in applying to serve on the Commission may do so online at: http://governor.mt.gov/boards_councils/default.asp.

- **Montana State Library Geographic Information:** Staff of the Base Map Service Center (BMSC), formerly a bureau of the State Information Technology Services Division of the Department of Administration was formally merged into MSL by interagency agreement with the Department of Administration. The vision is for BMSC, along with the NRIS program, is to form MSL's Geographic Information team, broadening MSL's ability to meet the growing demand for location based data.
- **Network Advisory Council (NAC):** The next meeting of the Council is scheduled for March 6, 2012 in the Grizzly conference room at the State Library. Agenda items will include new Montana Shared Catalog library applications, a discussion of 2012 LSTA and statewide projects and ongoing project updates. Council information can be found at: http://msl.MT.gov/About_MSL/network_advisory_council/network_tf.asp
- **Some Upcoming Library Meeting Dates:**
 - March 9 -10, 2012, Broad Valleys Federation Spring Retreat, Butte
 - March 24, 2012, South Central Federation Spring Meeting, Big Timber
 - March 31, 2012, Sage Brush Federation Spring Meeting, Miles City
 - April 11-4, 2012, Montana Library Association Annual Conference, Big Sky
 - April 16-20, 2012, Intermountain GIS Conference, Kalispell
 - April 26, 2012, Golden Plains Federation Spring Meeting, Wolf Point
 - May 3-4, 2012, Montana Shared Catalog Spring membership meeting, Lewistown
 - May 17, 2012, Pathfinder Federation Spring Meeting, Fort Benton
 - May 18-19, 2012, Tamarack Federation Spring Meeting and Retreat, Big Fork
 - April-June: Trustee Clinics on library finances
 - Kalispell -- Thursday, April 26 – Museum at Central School
 - Butte -- Saturday, April 28th -- Butte Silver Bow Public Library
 - Glendive, Thursday, May 10th -- Glendive Public Library
 - Billings -- Saturday, May 12th -- Parmlly Billings Library
 - Lewistown -- Thursday, May 24th -- Lewistown Public Library
 - Havre -- Saturday, June 2nd -- Havre Hill County Library
- **Talking Book Library's (TBL)** Several online and digital programs, offered to patrons since 2009, are being improved upon, while internal capabilities for digital duplication on demand are continuing to be developed on a local level in 2012. The BARD (Braille and Audio Reading Download) service (http://msl.mt.gov/talking_book_library/bard.asp) is building in patron popularity. Current projects being developed include integrating electronic WebBraille holdings into the BARD website for a "one stop-shop" location for patrons to access all downloadable materials regardless of format. Over the next two years, the National Library Service (NLS) will collaborate with specific Talking Book Libraries that have local recording studios, to develop a

location on the BARD website for patron access to local recordings. The Montana Recording Program is beginning a lengthy process to work with NLS to meet digitization criteria for all current analog recordings. Creation of a "Digital duplication on demand program" is slated for completion in Spring, 2012. This service will create physical digital cartridges of NLS BARD holdings for patrons who do not download titles on their own. The Talking Book Library is developing an RFP for a "Patron Outreach Project" to begin in Summer, 2012, with a focus on educating Montanans with visual, physical and reading impairments on available free accessible technology for downloading books and magazines. The library's annual Volunteer Appreciation Luncheon in October is an annual event scheduled to provide an opportunity for TBL and the State Library to thank all of our wonderful volunteers for their numerous hours and efforts to provide this vital library service to Montana patrons.