

Montana Memory Project Executive Committee Meeting

5/12/2011

Present: Janice, Kathy, Molly, Norma, Steve M, Jennie, Sarah, Tina

With Regrets: Steve J

- Review of Minutes of previous meeting
 - Approved by general consensus
- Outreach Reports
 - Sarah talked about the Touchstone project through the Montana preservation alliance. They are targeting training and workshops to rural communities across the state in May and June. They will be giving preservation background and preservation management training, with information on the Montana Memory Project. There is potential for materials to eventually reach the Montana Memory Project.
 - Kathy verified that it is very helpful to have an in-person training session as a response to the work that Tina has been doing with her training. However, using Go-to-Meeting would be very cost effective as far as travel for Tina and any participants who must travel to the workshop site.
- Technical Report (Tina)
- Consolidation of MMP Collections / Upgrade to CDM 6.0
 - Task Force for upgrade has been reviewing the new interface and sending comments to Tina for fixes.
 - There were a number of issues that were raised with Taylor at OCLC that need to be fixed.
 - Collections with more than 100 items and are using the image carousel is being slowed significantly.
 - Options to go live include waiting until the 6.1 version which will be in July. Alternatively we can work with OCLC to go live with it and the various problems.
 - Any changes made after the May 2nd are not being represented on the site.
 - Kathy recommended we not go live until the slowness is fixed.
 - Tina will turn off the carousels so we can test the service.
 - Molly recommended that we continue testing for another two or three weeks.
 - The group decided to keep going with 6.0 until it's fixed and working and then go live.
- PPD Reviews
 - None to review this month.
- Newspaper guidelines
 - Revised guidelines will be sent to the committee for review at the June meeting.
- Steve McCann has resigned from the executive committee because he is moving out of state. A replacement for the academic seat will be recruited on wired-l.
 - Molly recommended the position be for a three year term.
 - A new vice-chair will be elected after the academic seat is filled.
- The group discussed various issues including newspaper digitization.