

MMP Executive Committee Minutes, August 11, 2011

Present: Steve J., Kathy, Norma, Janice, Tina, Molly, Jennie

Absent: Jason, Sarah

1. Minutes for the July meeting were not sent out for review. They will be considered at the September meeting, along with the minutes of this meeting.
2. Upgrade to ContentDM 6.1: The release of ContentDM 6.1 has been delayed until later this fall, probably in October. A usability review by the existing sub-committee will occur prior to adopting 6.1.
3. Outreach Reports:
 - a. Jennie provided an overview of the MMP to the State Library Commission, primarily focusing on how the MMP is administered and funded.
 - b. Tina will be presenting on the MMP and MHS' participation in Chronicling America at the State Genealogical Society conference in Kalispell in September.
 - c. Steve will be participating in a session at the MSL Fall Workshop on Museum/Library digitization partnerships.
4. PPD Reviews:
 - a. Fallon County Yearbooks: The Executive Committee would like to have a PPD completed and submitted for this project. After review, the Executive Committee can assist the organization in putting together a plan to move their project forward.
 - b. Danvers Community Project (Lewistown Public Library): Approved. The Executive Committee requested that the Friends of St. Wenceslaus continue to work with the staff at Lewistown Public Library on this project; to consider creating TIFF images rather than PDFs, and to set up training for their project.
 - c. Darby Diaries (Darby Community Library): Approved. The Executive Committee requested that the organization prioritize the collection before scanning; that the collection remain unpublished until samples have been reviewed; and set up training for the project.
 - d. Mining in Butte (World Museum of Mining): Approved. The Executive Committee requested that the organization ensure all of the images meet minimum specifications as outlined in the MMP Guidelines; work with MMP support staff to produce the best possible scans; and set up training for the project.

In addition, Executive Committee members requested the creation of a PPD Approval form, to be sent to organizations once a project has been approved by the committee. Molly will work on a draft form for review at the next meeting.

5. Staffing Changes: Tina Kirkham has moved to the NDNP Coordinator position at the Montana Historical Society. Her new position will work full-time on the Montana Digital Newspaper Project, so she will no longer be providing support for the MMP. Tina will finish work on all MMP related projects by the end of August. Arrangements for continued MMP support are being discussed at the MSL; plans for continued support will be discussed at the September meeting.
6. IMLS DCC-DPLA Sprint: The MMP has participated in the Institute of Museum and Library Services Digital Collections & Content (IMLS DCC) aggregation. The IMLS DCC is now our participating in the Digital Public Library of America (DPLA) Beta Sprint, a project to develop a new aggregation with a scope intended for a general audience. IMLS DCC will include MMP collection record(s) from the IMLS DCC collection registry, along with any item records they harvest from our OAI-PMH provider, in the test bed of data used for this prototype. IMLS DCC is asking for our okay to use our data in their project. The Executive Committee agreed to the use of the data in this project.
7. Other: Kathy requested that more work be done on Google Analytics and its use with the MMP website. This will be addressed in more detail at the September meeting and the in-person Executive Committee meeting.

Next meeting: Thursday, September 1, 2011

Minutes submitted by Molly Kruckenberg