

MONTANA SHARED CATALOG TRACKING BUDGET FY2015 - Updated May 4, 2015

REVENUE	PROJECTED	RECEIVED	BALANCE
<b>RESERVE FUND</b>			
Reserve Fund forward	\$6,768.86	\$0.00	
<b>RESERVE FUND TOTAL:</b>	<u>\$6,768.86</u>		\$4,265.06
<b>MEMBER REVENUE</b>			
Distribution from state ILL reimbursement	\$98,885.50	\$98,885.50	
Extra funds received due adjustment of FY14 employee salary	\$0.00	\$0.00	
Estimated revenues from existing libraries (w/o reserve fund)	\$315,631.99	\$315,641.58	
New libraries Training revenues from startup (from eLibrary Rooms)	\$0.00	\$0.00	
From eLibrary/Rooms fund for EBSCO EDS and increased IBM maint cost	\$18,750.00	\$18,750.00	
From Authority Maint for MSL Indirect Services	\$9,968.16	\$9,968.16	
<b>TOTAL MEMBER REVENUE:</b>	<u>\$443,235.65</u>	\$443,245.24	
<b>LSTA</b>			
LSTA Grant Revenue for new libraries	\$1,900.00	\$1,900.00	
LSTA MSC staff position	\$23,335		
<b>TOTAL LSTA:</b>	<u>\$25,235.00</u>		
<b>TOTAL REVENUE:</b>	<u>\$475,239.51</u>		
<b>EXPENSES</b>			
	PROJECTED	PAID	PAID TOTALS
<b>LSTA EXPENSES</b>			
New library Sirsi costs (LSTA)	\$1,900.00	\$1,900.00	
MSC staff person (LSTA)	\$23,335.00		
<b>TOTAL LSTA EXPENSES:</b>	<u>\$25,235.00</u>		\$1,900.00
<b>MEMBER EXPENSES and FUNDS</b>			
HP Laptop Lab Maintenance	\$2,006.40	\$2,006.40	
IBM HW/SW Maintenance (Production server maintenence renewal added)	\$7,700.00	\$11,783.69	
Server replacement fund	\$0.00	\$0.00	\$30,991.00
MSL Indirect Services and Server location costs	\$9,968.16	\$9,968.00	\$0.16
Symphony ILS licensing for consortia (bundled, instit. Fees and indiv. costs)	\$196,747.72	\$196,747.32	
eLibrary/Enterprise enriched content (fund transfer to EDS)	\$27,553.92	\$27,553.92	\$0.00
COSUGI Annual Membership Fee	\$100.00	\$100.00	
Authority Maintenance	\$0.00	\$0.00	\$6,587.14
Software Subscriptions (ShowMyPC, GoToTraining)	\$1,747.00	\$317.00	
Catalog Clean-Up and Maintenance	\$0.00	\$0.00	\$13,515.81
Director's Station/BlueCloud Analytics maintenance	\$13,302.45	\$13,302.45	
Mobile Circ and eResource Central	\$0.00	\$0.00	\$9,000.00
EBSCO EDS bi-annual license (one-half total cost - from EPS/Rooms fund)	\$16,250.00	\$16,250.00	
ShoutBomb Service Fees (num. pub libraries x \$30.00/mon)	\$3,960.00	\$4,470.00	
<b>TOTAL CATALOG EXPENSES:</b>	<u>\$279,335.65</u>		\$282,498.78 <b>\$63,932.53</b>
<b>TRAINING, TRAVEL and MEETINGS</b>			
Standing Committee Travel Reimbursement	\$1,600.00	\$1,036.83	
Executive Board Travel	\$4,500.00	\$3,058.48	
Training Travel Reimbursements (non-MSC Staff)	\$0.00	\$0.00	
MSC Membership Meetings	\$3,500.00	\$1,660.62	
Library training (includes MSC trainer travel and communications)	\$7,000.00	\$4,392.60	
Conferences	\$5,000.00	\$7,105.58	
New library training	\$0.00	\$0.00	
Marketing	\$0.00	\$64.70	\$3,838.42
<b>TOTAL TRAVEL, MEETINGS and TRAINING:</b>	<u>\$21,600.00</u>		\$17,318.81
<b>MSC STAFF PERSONS (2 plus 2/3 )</b>	<u>\$142,300.00</u>	\$84,673.43	
<b>TOTAL MEMBER EXPENSES:</b>	<u>\$443,235.65</u>		\$384,491.02
<b>TOTAL EXPENSES: (MEMBER EXPENSES + LSTA EXPENSES-RESERVE)</b>	<u>\$475,239.51</u>		
Projected MSC Budget total non-LSTA revenues	\$443,245.24		
Projected MSC Budget total non-LSTA expenses	<u>\$443,235.65</u>		
<b>Balance:</b>		<u>\$9.59</u>	

**MSC Reserve Fund Forward**

	<u>Beginning Balance</u>	<u>Running Balance</u>
	\$32,860.54	\$32,860.54
<b>FY08 Expenditures</b>		
Ken Adams Unicorn System Admin training	\$1,800.00	\$31,060.54
Stephen Abrams costs for MLA appearance	\$731.26	\$30,329.28
Unplanned trip for Mike Price to attend API refresher training and SuperConference	\$1,593.32	\$28,735.96
Jemma Hackbarth Unicorn System Admin training (proposed)	\$1,600.00	\$27,135.96
Book Blitz Training for MSC Assistant (Jess, Oct 07)	\$488.48	\$26,647.48
		\$26,647.48
<b>FY09 Deposits and Expenditures</b>	<b>\$26,647.48</b>	<b>\$26,647.48</b>
Director Evergreen Trip	\$1,436.06	\$25,211.42
NACO Trainer	\$614.95	\$24,596.47
Orbis Speaker	\$991.31	\$23,605.16
Deposit from overpayment of FY09 SirsiDynix Annual Software Maintenance cost	-\$469.18	\$24,074.34
Depots from overpayment of new library direct costs	-\$144.64	\$24,218.98
		\$24,218.98
<b>FY10 Deposits and Expenditures</b>		<b>\$24,218.98</b>
Funds remaining from FY09 revenue received	-\$4,139.70	\$28,358.68
Power Supplies for Mike's office equipment PO#10-46 ac-dc converter (2)	\$55.67	\$28,303.01
API Refresher Training (Mike, Orlanda FL Mar 2-5, 2010)	\$1,500.00	\$26,803.01
Custom Distance Training for Mary Fouts	\$3,800.00	\$23,003.01
MSC Contribution to Parmly Billings Training	\$2,400.00	\$20,603.01

<b>Date</b>	<b>Amount</b>	<b>Reason</b>	<b>Members Meetings</b>	<b>Amount</b>
8/25/2014	\$50.00	Consortia SIG Registration	Sept Meet Room	\$170.00
4/9/2014	\$154.00	Exec Retreat Lunch	Sept Meet Lunch	\$1,011.62
	\$357.00	MEA Booth Rental and Travel	MLA Registration	\$479.00
	\$258.19	Mike Airfare for COSUGI		
	\$703.40	Ken and Amy airfare for COSUGI		
	\$2,212.00	COSUGI registration for Mike, Ken, Jessie and Amy		

Total	\$3,734.59			\$1,660.62
	\$1,660.62			
	\$5,395.21			

Date(s)	Person	Cost	Reason	Entered
Exec Travel	Dale Alger	\$ 829.59	Exec Retreat Jul 22 in Virginia City; Sept Meet	
	Sinda Puryer	\$ 350.16	Sept Meeting	
	Jack Albrecht			
	Becky Mosbacher	\$ 337.30	Exec Retreat Jul 22 in Virginia City	
	Sonya Woods	\$ 483.03	Exec Retreat Jul 22 in Virginia City	
	Libby Wolfe	\$ 117.04	Exec Retreat Jul 22 in Virginia City	
	Diane Anderson	\$ 361.84	Exec Retreat Jul 22 in Virginia City; Sept Meet	
	Honore Bray	\$ 517.93	Exec Retreat Jul 22 in Virginia City; Sept Meet	
	Debbi Kramer			
	Lisa Meckelenberg-Jackson			
	Holly Harper	\$ 61.60	Sept Meeting	
	Amy	\$ 924.08	E MT Training Trip; Helena trips	
	Jemma			
	Mike			
	Ken	\$ 376.65	Sig Consortia Conf	
	Jessie			
	MSC Staff at MLA	\$ 1,204.22		
	CMC Travel Lodging Lunch Mar 2015	\$ 1,036.83		

CMC Travel	\$	1,036.83	
Exec Travel	\$	3,058.49	
MSC Staff Travel	\$	2,504.95	Note that this is included in staff salary and not a line item in the budget.

<b>Reason</b>	<b>Amount</b>	<b>Balance</b>
MSC Info Cards	\$ 64.70	

\$ -

Communications and Training Related costs

REASON	COST										
Phone Charges (Amy Jessie)	\$ 31.07	37.93	37.91	37.94	38.09	37.92	19.66	85.16	36.7	38.85	
Car Rental and Fuel	\$ 64.11	202.95	366.76	163.81	209.27	265.51	115.66				\$ 401.23
Related Office Supplies	\$ 100.73										\$ 1,388.07
Jessie air fare to COSUGI	\$ 671.20										
Offline Training Registration	\$ 200.00										
Offline Car, Lodging and meals	\$ 690.16										
Trainer Office Supplies	\$ 23.82										
New Headset for Jessie	\$ 43.89										
API Training related costs	\$ 873.50										

total \$ 4,392.60