

MSC- Executive Committee Meeting
Teleconference on June 3, 2010

Time- 1:40

Present- Ken Adams, Roberta Gephardt, Sarah McHugh, Mary Fouts, Bridgett Johnson, Kim Crowley, Chair; Joanne Erdall, Vice Chair; Becky Mosbacher, Donna Worth, Honore Bray, and Victoria Koch.

Plan retreat in Virginia City-

The Executive Committee will meet in Virginia City on July 9th from 10:00-3:30.

Erdall will make all arrangements. Mosbacher will take reservations for the Brewery Follies if anyone would like to go.

NAC Representation from the MSC-

Crowley sent letter to the State Library asking for a Montana Shared Catalog seat on the Network Advisory Council. She will call the person we selected and if they accept will forward the recommendation to the State Library Commission for their upcoming June 9th meeting. It was stressed that we should always make sure the MSC is always represented at their meetings.

Notify New Library Directors of the MSC requirements-

Discussion was held on how to notify New Library Directors of their responsibilities as a member of the Shared Catalog. We will ask the State Library Consultants and OPI to keep us informed of changes or new hires so we can forward them a welcoming letter that informs them of their contract requirements. Adams will look into adding a note to the yearly invoices.

Marketing Committee charge-

Discussion was held on what the first tasks of the new marketing committee should be. It was decided that we would ask them to come up with a new brand or logo along with a catchy phrase in advertising the Montana Shared Catalog to the general public. Our goal is to have something ready for handout at the MEA Conference in October. Gephardt volunteered to notify the committee about their charge.

Possible redefinition of large and small public Libraries-

At the Spring Membership meeting the medium size libraries stressed the need for their own Birds of a Feather group to meet their needs. Adams will

put together some figures in deciding how to break down the different library sizes for discussion at our July meeting.

Sarah McHugh request-

McHugh suggested we consider having a representative of OCLC come to our Fall Membership Meeting to show us what they have to offer for the future. She will help facilitate the speaker.

Agenda items for the July meeting-

Discuss home locations and item types, Catalog Committee document, and rehire of temp employees. Send any other suggestions to Crowley soon.

Ken Adams Update-

Ken updated the committee on the staging of new software and Sirsi finishing new library profiles to the system by the end of June. Discussion followed on the purchase of equipment to assist in inventory purposes. Tabled for next meeting.

There being no further business the meeting adjourned at 2:45.