

**Montana Shared Catalog**  
Spring Membership Meeting  
Friday, May 2<sup>nd</sup>, Billings Hotel & Convention Center

Meeting called to order by Executive Committee Chair Dawn Kingstad.  
Roll Call (Executive Committee)

New members coming on board: Billings Catholic School Libraries, Lincoln County Libraries, Phillipsburg Public Library, Power Public School Library, Roundup Community Library, West Yellowstone School Library and Whitehall School Libraries.

Call for nominations for small public library representation on the executive committee, email Ken Adams by May 15<sup>th</sup>. Joanne Erdahl was nominated.

**Action Item:** Approval of the Fall 2007 meeting minutes. Spelling error, page 2 Kris with a “K” not with a “C”. Motion by Lewistown, second Miles City Public Library. Passes unanimously.

**MSC General Update, Ken Adams:** monthly fiscal agent transfer is complete, only big change being the way people file travel claims. Ken will place detailed instructions on the website.

[www.msl.mt.gov](http://www.msl.mt.gov): Shared Catalog information, new events calendar under members.

<http://montanasharedcatalog.blogspot.com/> : MSC Blog link.

<http://mymontanalibrary.com/> : portal for patron access to library services including MSC catalog.

Regional training will be offered more often by the MSC staff. Recently, a circulation refresher course was offered.

Ken’s Sirsi report: optimistic conference, visible CEO, positive employees. New product introduced, Enterprise, a search engine that sits on top of iBistro, eventually replacing iBistro.

Symphony upgrade: 3.2 has been Beta tested in different libraries, with positive results. Version 3.2.1 is released later this month, with a possible MSC upgrade in late June. Upgrades to include: debt collection, online patron registration, demand management (holds matrix), improvements to floating collections. Online training offered for upgrades, and regional training will be offered as well.

**Action Item:** Proposed changes to MSC By-Laws. Page 2, Article V 2b close the parenthesis, 2c “less than” changed to “fewer”, 2c “items” changed to “records”. Page 3, Article V no. 11 URL is now correct. Page 4, Article VI, no. 4 minutes will be taken by a designated person assigned by Executive Committee. Appendix A, should be Big Timber Elementary and Sweetgrass High School. Page 11 needs to be St. Ignatius School-Community Library. Page 7 and 10 needs to be Frenchtown School-Community Library. Page 10 needs to be Bigfork (one word under Flathead Co. Library). Page 7 should be Bitterroot Public Library-

Hamilton. Page 10 Big Horn is two words. Any other library name changes need to be email to Ken. Appendix A and B will be combined into one appendix (adjustments to Appendices throughout By-Laws will be made). Suzanne Goodman, motion to accept changes to by-laws as presented. Seconded by Bridgett.

Cherie Hesel will be the mandatory volunteer parliamentarian. New Article VIII, Committee Travel Reimbursement. Three standing committees: Cataloging, Circulation, and OPAC; some meetings require in-person attendance. Model adopted from the Tamarack Federation. Discussion on "bulls-eye" calculations for travel reimbursement vs. state rate. The funds are not meant to pay for all of the travel, just to assist with costs of travel. FY09 budget contains \$2,000.00 to cover this Article. Suggestion to put \$25 bonus per car for carpooling.

Suzanne amended the original motion to accept the changes as presented with the corrections to names be taken care of individually by Ken Adams, Article VIII No. 6 add to Zone amounts 2-4 "plus a \$25 carpooling bonus per vehicle". Bridgett seconded amended motion. Vote by roll call. Motion passes by majority.

The previous motion and vote was discussed, due to questions of parliamentary procedure. It is believed each individual amendment must be voted on. The previous motion and vote is null.

The Executive Committee will send out an email with each amendment listed separately for people to vote on.

**Action item:** FY09 Ongoing Cost Formula, Ken Adams, red \$931 is supposed to be listed in black (this is a positive amount). Discussion on possible renaming of unencumbered cash account to safeguard funds.

**Action item:** MSC FY09 Ongoing Cost Formula, Ken Adams, Ken will post the document outlining the breaks to the blog. Bridgett made a motion to accept ongoing cost formula as presented, Daniel seconded motion. Passes unanimously.

**Action item:** FY09 Proposed Budget, Ken Adams, unencumbered cash number should be the same as FY08 \$26,232.22 (typo). LSTA expenses Model G to Model H to cover Sirsi Dynix charge, will probably go down, Ken wanted to explain what the cost referred to. Pam moved to pass the FY09 Budget, Gloria seconded motion. After discussion, motion, second withdrawn. Pam moves to accept the budget with the amendment to renaming the unencumbered cash to a different line item as decided by the Executive Committee. Seconded by Gloria. Passes with one abstention, State Law Library.

Members have requested more training, refresher courses, and mentoring for new librarians, new libraries, and existing members. The Executive Committee will look into moving funds into the training budget if \$1,700.00 is not enough to cover the need. The Executive Committee will look into more options.

Statewide Projects Update, Sarah McHugh: Gale virtual reference titles upload last week, 53 titles uploaded for most of the MSC libraries (some libraries opted out). Update on downloadable audio books, as discussed during the Fall meeting. Selection committee will meet again May 8<sup>th</sup> to review the second round of proposals, hopefully to select a vendor to contract with. OCLC enrollment is open on the State Library website, other services contracted for and available. Possible shift in investigating regional pricing options vs. state pricing to use as leverage when shopping for downloadable e-content, OCLC costs, etc. Asked all librarians to research World Cat Local.

Fulfillment Task Force Recommendation, Gale Bacon, Ann Rutherford: Repurposing/reimbursement funds from ILL. Courier options, re-calculating the way ILL monies are distributed. E-content options statewide. Statewide funding, partial or all, for participation in Shared Catalog—getting other libraries to join to have access to sharing options. Voluntary statewide library card—perhaps with a limit of items, to make the program less difficult. Repurpose ILL money: \$100,000 towards MSC, delegating \$100,000 towards OCLC costs. \$300,000 in new money: \$100,000 for MSC, \$200,000 for OCLC costs. \$100,000 set aside for a one-time statewide courier service.

SirsiDynix SuperConference reports: K12 system for schools, trainings on adding RSS feeds to the catalog, online Sirsi trainings that are interactive, using Unicorn to build an online digital library, information and training on Director's Station. Upgrades in Symphony for demand management, patron photos, and holds management.

Symphony User Interface Enterprise, Mike Price: report on the future upgrade to Symphony and Enterprise.

OPAC Committee will look into customizing the iBistro page by moving the username and PIN login information away from the top of the page, as it is distracting to patrons just looking to search for titles, not necessarily logging into their account. The MSC is still looking at the high number of item types and item categories being used—the job still needs to be done, but has been put on the back burner.

Meeting adjourned.  
Respectfully Submitted,

Hannah Nash  
Miles City Public Library