

Montana Shared Catalog Fall 2009 Membership Meeting was held at the State Capital Building in Helena, Montana, on October 2, 2009. Chairperson Roberta Gebhardt opened the meeting at 9:00 am.

- Introduction of MSC Executive Committee - Roberta Gebhardt, Chair; Kim Crowley, Vice-chair; Beth Chestnut; Becky Mosbacher; Ann Rutherford; Donna Worth; Joanne Erdall; Cherie Hesper.
- Housekeeping...
- Appointment of meeting secretary – Judy Scheier, Montana Public Service Commission
- Roll call of members

ACTION ITEM:

- Approval of Spring 2009 meeting minutes

Motion: Bridget Johnson moved to approve the minutes from the Spring meeting.
2nd: Linda Blomquist seconded the motion, which passed.

MSC Operations and FY 10 Budget Update

Ken Adams
Montana Shared Catalog Administrator

Reported go-live schedules for MSC phase 10 and phase 11 libraries. Announced application by Fort Belknap College which if accepted will bring total membership to 100 libraries. Announced purchase of new production server with installation early next year. Noted FY10 budget modification to indicate funds allocated for new production server and catalog cleanup.

Revised By-Laws

Kim Crowley Ann Rutherford
Executive Committee

ACTION ITEM:

- Vote on Revised By-Laws

Motion:1: Honore Bray moved to approve the revised by-laws as presented.
2nd: Bridget Johnson seconded the motion.

Motion:2:Sonia Gavin moved to table the motion to revise the by-laws.
2nd: Sami Pierson seconded the motion. The motion failed on vote.

Upon further discussion, there were recommendations to amend the revisions.

Article 1, No. 3:

The Montana Shared Catalog Members' Council makes recommendations to their voting member and the library type representative of the Executive Committee. The Executive Committee will consider their recommendations as well as the recommendations of the

other MSC Committees, to make policy and budget recommendations to the Members Council and to make operational decisions as allowed for in Article V.

Article 1, No. 4:

The Montana Shared Catalog members council votes on policy and budget decision as recommend by the Executive Committee as allowed for in article IV

Article 4, No. 1:

The MSC shall be governed by a Members' Council, which is comprised of one voting representative from each Member Library.

Article 4, No. 2:

Responsibilities of each Member Library include making recommendations to their voting member and/or the library type representative of the MSC Executive Committee.

Article 5, No. 3:

The Executive Committee is advisory to the Members' Council on scheduling agenda topics and preparing recommendations and information for Members' Council review and action. The Executive Committee is authorized to act on Member Council's behalf on any urgent matter requiring Members' Council approval, unless a regular or special meeting is scheduled to take place within 48 hours. All decisions will be communicated within 48 hours to the Members' Council.

Article 5, No. 5:

The Executive Committee is charged with identifying problems and opportunities, setting Members' Council agendas and regular meeting dates, calling special meetings of the Executive Committee or Members' Council as needs dictate, and making urgent ongoing operational decisions.

Article 5, No. 13:

An Executive Committee meeting must include the participation of at least five Executive Committee voting members to be considered a quorum.

Article 9, No. 1:

Webster's New World Robert's Rules of Order: simplified and applied, 2nd edition will be followed for the Members' Council and Executive Committee meetings.

Amended Motion: 1: Melody Condron moved to adopt the revised by-laws as amended.
2nd: Gloria Langstaff seconded the motion, which passed.

Policies Discussion

Roberta Gebhardt
Executive Committee

The proposed circulation policies were as follows.
Loan period: 24 hours, 7 days, 10 days and 28 days
Fine amount: no fine, \$.10 per day

Renewal limit: unlimited, 2 renewals, none
 Grace period: none
 Max fine: \$5.00, \$10.00
 Max items: 5, 10, unlimited

Breakout Session

Three groups (Publics, Schools, and Academic/Special) met in various rooms to discuss how these policies affected them and their recommendations on what the circulation policies should be.

ACTION ITEM

- Vote on the simplification of Circulation Policies

After feedback from all the groups (Publics, Schools, and Academic/Special) the revised circulation policies were as follows.

Loan period: 24 hours, 7 days, 14 days and 28 days
 Fine amount: no fine, \$.10 per day, \$.25 per day, \$1.00 per day
 Renewal limit: unlimited, 2 renewals, none
 Grace period: none
 Max fine: \$5.00, \$10.00
 Max items: 2, 5, 10, unlimited

Motion: Bridget Johnson moved to approve the circulation rules as read
 2nd: Barbara Dykema seconded the motion, which passed.

Public Comments

The Network Advisory Council Meets November 3rd and will be deciding about the repurposing of ILL monies. It has been recommended that \$100,000 go to the MSC and \$100,000 go to the statewide OCLCL bill. Ken Adams reminded the group to get their comments to Bob Cooper about the importance of the Shared Catalog to their users. He encouraged people to share stories about use and what the catalog has done for specific communities. Comments will be accepted until October 28th.

The State Library Commission has a scheduled meeting on December 2nd at the State Library in Helena. Honore Bray encouraged everyone to attend the meeting to show support for the MSC.

Adjournment

Meeting was adjourned at 2:30 pm.