



Spring 2015

Report to Federations

Contents

Watch Online Spring 2015 Report	2
Legislative Session.....	2
Commission activities	3
LSTA/Coal Severance Tax funding study.....	3
2015 ELSA Awards.....	4
MSL Consulting Survey and consulting coverage changes	4
Continuing Education.....	5
Literacy Projects and Marketing Coordination	6
Montana Shared Catalog	7
Montana Memory Project	8
Statewide Projects	9
Montana Talking Book Library	12

Watch Online Spring 2015 Report

<http://vimeo.com/120398874>

Legislative Session

- The State Library's budget is working its way through the legislative process.
 - Most personal services present law adjustments are still pending and likely will not be addressed until late in the session;
 - Other present law adjustments have been approved;
 - The Water Information System Manager position was approved;
 - Library State Aid funding was removed from House Bill 2 and is funded through the HB 203 statutory appropriation approved in 2013;
 - Coal Severance Tax monies remain volatile; our appropriation has been approved at a reduced level for the coming biennium in order to maintain structural balance with the revenue projects adopted in the fall. Revenue projections are improving and the legislature will have a chance to revisit this appropriation when updated revenue projections are adopted later this session;
 - MSL would like to thank MLA for their support of our budget and in particular we would like to thank Judy Hart, Carly Delsigne and Jodi Smiley for their testimony during our budget hearing in January.
- Neither MSL nor MLA are sponsoring any legislation this session.
- MSL has provided testimony on a number of bills that may be of interest to the MT library community including:
 - House Bill 14,
 - A bill from the Governor's Office that, if passed, the legislation will create, through bonding, a \$15M grant program within the Department of Commerce to fund the deployment of broadband around the state. Grant recipients would include political subdivisions, tribal governments and certified regional development corporations. MSL and the Montana Library Association served as proponents for this bill. –
 - House Bill 368, Sunset voter approved property tax levies after certain period of time,
 - A bill that would require an automatic sunset on all new, voter approved levies after six years. Although the bill would not impact existing library districts and operational levies, it could be detrimental to future library funding. MSL, MLA and the Montana Association of Counties oppose this bill.

Commission activities

- MSL seeks comment on revisions to our Organizational Rule contained within the Administrative Rules of Montana.
 - Information about how to submit comments can be found on the Commission webpage;
 - Comments must be submitted by March 26;
 - If requested by more than 25 people, MSL will hold a public hearing on the topic;
 - The Commission will take action on the draft rules at their April Commission meeting.
- April Commission meeting is scheduled for April 8 in Bozeman;
 - Agenda items will include, but are not limited to, action on the FY 15 Library Services Technology Act budget, new Montana Shared Catalog applications, draft administrative rules, and a facilitated discussion of the Aspen Institute's study: *Rising to the Challenge: re-envisioning public libraries*;
- Commission meetings are now broadcast via GoToMeeting;
 - Checkout the archive at: <https://vimeo.com/119383246>
- The Commission will once again host a Conversations with the Commission during the MLA conference;
 - It is scheduled for April 9 at 8:30 a.m.;
 - This year's session will focus on the Aspen Institute's study: *Rising to the Challenge: re-envisioning public libraries*;
 - Look for more information via Wired.
- Commissioner Jim Gransberry has announced that he will not seek reappointment to the State Library Commission when his term ends in April. Persons interested in applying to serve on the Commission may do so through the Governor's website.

LSTA/Coal Severance Tax funding study

- Following the conclusion of the Legislature the State Library will conduct a study of how we spend our Library Services Technology Act and Coal Severance Tax monies.
 - We will seek input through a task force and federation meetings about how we use these funds most effectively in light of stagnant funding, increasing costs, and new opportunities to support the mission of MSL and the needs of the library community;
 - The study is intended to inform any changes in how these funds are spent beginning with the FY16 LSTA award and will likely also inform budget requests for the 2017 legislative session.

2015 ELSA Awards

The 2015 Excellence in Library Standards Award application process is open through March 18. The Montana State Library Commission annually recognizes libraries for achieving excellence in serving their communities through this award. Each year, academic, public, school, and special libraries have an opportunity to apply for the award using a checklist of the “Excellent” level of library standard recommendations. The checklist for the award is adapted from Montana’s current Public Library Standards which ensures that libraries meet, at a minimum, the essential level of public library standards for libraries in the state.

- All library types are eligible for the award. The application process is through the [Montana Library Directory](#), under the “Access” option. Library directors or those designated as the library’s “primary contact” can complete the checklist for this award.
- Public library directors: once you’ve completed the checklist, please take a moment to “Share Your Stories” of the impact that the increase in state aid funding has had on your library services. You can also do this through the Directory, by selecting the State Aid “Share Your Stories” link in the Directory menu.
- The deadline to complete the ELSA checklist is March 18. The Chair of the State Library Commission will present the 2015 ELSA awards during this year’s MLA Conference.

MSL Consulting Survey and consulting coverage changes

During Fall, 2014, we solicited feedback from public library directors through a Statewide Consulting Survey regarding the changes to MSL consulting services. Among other items, we wanted to find out whether library directors missed having a particular consultant assigned to their library. 62% of respondents did not feel it was important to have an assigned consultant, as long as they received consulting services in a timely manner in a variety of ways. 18% felt it was important to have an assigned consultant and 20% had no preference. However, some follow up comments in the survey show the value of assigning territories to the consultants. Most importantly, these comments included the building of long term relationships between a consultant and a library, and simply knowing who to initially contact at MSL.

Results from the entire survey have been shared with the MSL Commission through a memo that is available as part of the [February 11 Commission meeting materials on the MSL website](#).

Based on the survey and Commission discussion, the State Librarian, the Statewide Library Resources Director and the three consulting librarians are now addressing these tasks:

- Re-establishing assigned consulting territories that would be based on the existing six library federations, and rotating these assignments every three years.

- Creating a standardized approach to visits to new library directors that will include the number of visits needed within the first year and topics for each visit
- Developing a shared understanding of when travel versus online options are required, with the awareness that there will be increasing use of online meeting tools to provide some of our consulting services
- Continuing to track the specific workload related to the three specialty areas and the impact on other consulting demands

Continuing Education

- Trustee Trainings at Spring Federation Meetings: Planning for Succession presented by Sage Solutions: Terry Profota & Teresa Geremia Chart
 - February 27 Butte: Broad Valleys Federation
 - March 21 Joliet: South Central Federation
 - April 25 Wolf Point: Golden Valleys Federation
- 2015 Summer Leadership Institute:
 - Save the date: July 6-9
 - Facilitator will be Cheryl Gough (formerly of InfoPeople)
 - Location will be Rising Wolf Ranch – 6 miles west of East Glacier Park off US Hwy 2
 - Applications to attend available in May
- 2015 Fall Workshops: Location and Date announced in May
- CE National Initiatives update
 - WebJunction/Infopeople offer self-paced courses at <http://www.webjunction.org/documents/webjunction/scec-final-courses.html> This project involved a dozen volunteer developers trained and coached to create some new content to share using the Adobe Articulate software. The online trainings below are freely available through the WebJunction site:
 - Building a Positive Social Media Presence
 - Coping with Change

- Encouraging Early Literacy
- Having Fun at Work Again
- Providing Constructive Employee Feedback
- Coalition to Advance Learning: This is a national collaborative effort involving libraries, museums and archives: <http://coalitiontoadvancelearning.org/> COSLA and WebJunction are both partners. The Coalition has just finished presenting a 2-part webinar series on project management and these are now available through WebJunction. Learn more on the [OCLC web site](#)
- COSLA's CE Connector
The COSLA CE Connector national effort has focused on the following tasks:
 - Improving how librarians share resources through the creation of a nationally shared calendar, resource directory, annual state-by-state report on CE, and needs analysis
 - Creation of a trustee resource kit for hiring a new director
 - Creation of a “Library Director's 101” 4-part introductory series of video trainings, which address the director’s role, community relations, strategic planning and project management and management of assets.

If you have questions about Continuing Education, please contact Jo Flick. jflick@mt.gov , 431-1081

Literacy Projects and Marketing Coordination

- The 2015 Ready2Read Rendezvous will be held Oct 9-11 in Bozeman there will be a full day session on Play in the library with presenters Marisa Conner and Dorothy Stoltz.
- Marketing materials for the Share Your Story statewide LSTA project are coming soon. These will include press release templates, bookmarks TV PSAs and more.
- Mark the date for the 2015 national Outside the Lines event: September 13-19, 2015

If you have questions about literacy projects and MSL marketing coordination, contact Sara Groves, sgroves@mt.gov , 444-5357

Montana Shared Catalog

- MSC Strategic Plan
 - MSC Executive Board created a Strategic Planning Committee to draft a 5 year plan
 - The subcommittee has been active and meeting regularly since Nov 2014
 - Sarah McHugh and Ken Adams have been involved as advisors as the plan is drafted
 - The current schedule is to have the plan ready for voting by the MSC Membership during their Spring Meeting (May 8th)
 - If approved, it will be presented to the State Library Commission in June.
- New MSC Branches
 - The ImagineIF Libraries are testing a “self-service” pickup location in Lakeside
 - The North Jefferson County Library District (Clancy) is adding a branch in Montana City
- MSC Policy Reorganization
 - Began in January 2014
 - Project delayed due to staff turnover last Fall
 - Work resumed in earnest in January
 - Project information and progress can be viewed on the MSC Reorg web page at:
http://libraries.msl.mt.gov/Home/statewide_projects/montana_shared_catalog/reorganization.aspx
- New MSC Enterprise Catalog Search Interface
 - Testing and pilot program for Enterprise began in Summer of 2014
 - Began creating “search profiles” in Fall 2013
 - Profiles have been created for 90 libraries so far.
 - 25 libraries are now using Enterprise as their primary catalog search interface.
 - Missoula Public is “live” example: <http://mtsc.sdp.sirsi.net/client/MSLA-MAIN>

If you have questions about the Montana Shared Catalog, please contact Ken Adams: kadams@mt.gov, 444-3004

Montana Memory Project

- Current Stats
 - 88 Published Collections
 - 43,221 items
 - 802,890 pages of content
 - 41 Contributing Institutions

- DPLA Public Library Partnerships Project

The Montana Memory Project was invited by the Mountain West Digital Library and the Digital Public Library of America to participate in the Public Library Partnerships Project funded by the Bill and Melinda Gates Foundation. This project provided digital skills training for librarians including digitizing, describing and exhibiting their cultural heritage materials online through DPLA exhibitions. Six of the twelve participants were able to prepare collections in the short turn around time of one month and sent their items in December to the vendor to be digitized. These libraries will begin adding this content to the MMP in late February and early March. In March these libraries will also be working on creating an exhibit for the DPLA website on some aspect of Montana History.

1. Hobson Community Library - Early Agriculture and Homesteading in Judith Basin County
2. Judith Basin County Free Library - Sheep Ranching in Judith Basin County
3. Butte Silver Bow Public Library - Butte History Collection
4. Missoula Public Library - History of the Missoula Public Library
5. Billings Public Library - Billings Images of People and Images of Events
6. Roundup School Community Library - Musselshell Valley Historical Photographs

- FY 14 Montana Memory Project Funding Awards

The Montana State Library has \$12,000 in Library Services and Technology Act (LSTA) funds available in 2015 for adding special collections to the Montana Memory Project (MMP). Funding awards can be up to \$1,500 per project and must be used for costs specific to scanning and digitizing materials. No match is required, but libraries are asked to track the time and funds contributed to the project.

1. MSU Northern - Northern Montana College (MSU Northern) Yearbooks - \$1500

2. City of Helena and UM - Helena, Montana City Council Minutes, 1881-1970 - \$1500
3. Billings Public Library - Billings Images of People and Images of Events - \$750
4. Missoula County Public Schools - Bitter Root Yearbooks Collection - \$1100
5. Drummond School & Community Library - New Chicago School House - \$800
6. Lewis & Clark Public Library & GFWC - Montana Woman Magazine Collection - \$1500
7. Missoula Public Library - Historical Neighborhoods of Missoula - \$850

- MMP Tech Support Position

Della Yeager has been hired to fill the temporary MMP Tech Support Position. Della will help train new MMP contributors, help maintain the webpages, and will post to MMP social media sites. This contract position will last until the end of September.

- Mountain West Digital Library

The Mountain West Digital Library is seeking funding to maintain their aggregation services to the DPLA through membership dues. The first year of dues will be \$5000. The University of Montana Maureen and Mike Mansfield Library, the Montana State University Renne Library, and the Montana Historical Society Research Center have agreed to split the cost of these dues with the Montana State Library for one year. During this year a working group will be formed to explore our options for future involvement with the DPLA.

- Request for Information

The MMP has issued through the State procurement office a Request for Information about Content Management Systems. The MMP has been using OCLC's CONTENTdm management system since the beginning of the project. This RFI will be to inform the MMP stakeholders about alternatives to CONTENTdm. If there are enough reasonable solutions an RFP will issued later this year.

If you have questions about the Montana Memory Project, please contact Jennifer Birnel, jbirnel@mt.gov, (855) 259-0894

Statewide Projects

- Statewide Online Meeting Software (GoToMeeting Pilot update)

The State Library's pilot to provide each Montana public library with a GoToMeeting license for running online meetings and trainings continues through this June. This pilot is intended to discover how public libraries can expand their online information services and provide new outreach methods to their communities. In Montana, distance is a great hurdle that limits access to information and education; this pilot seeks to find ways that online meetings and trainings can help to break down the hurdle of

distance. Your library's individual GoToMeeting account enables you to organize online meetings and trainings as needed, at your convenience. This pilot is funded with Library Services and Technology Act monies through the Institute of Museum and Library Services. Through this pilot, we hope that:

- Public library directors and staff become comfortable utilizing their individual GoToMeeting licenses to network with colleagues around the state, optimize meeting opportunities related to overall library administration, and to advance the public service goals of their library within their individual communities.
- The State Library gains an understanding of the ways in which libraries can use online meeting applications to gain efficiencies, expand services and reach new audiences.
- There is a notable expansion of training expertise that gradually develops from within the library community, as Montana librarians begin to utilize these tools to collaborate and assist each other.
- Federations see benefits, such as an increase in trustee attendance at federation meetings and meetings of multiple federations for purposes of training and collaboration.
- Librarians gain a better understanding of the use of online meeting tools as an option for specifically publicly noticed meetings.

If they have not already done so, public library directors can claim their library's GotoMeeting license by contacting the consulting librarian (Pam Henley, Lauren McMullen or Suzanne Reymer) assigned to their library Federation.

- EBSCO changes and new resources

All Montana libraries will soon have access to two new reference centers as part of our statewide suite of EBSCO online resources: Home Improvement Reference Center and Hobbies & Crafts Reference Center. EBSCO has provided these new resources to us at no additional cost as part of our renewal agreement for FY16. Additionally, Literary Reference Center, Mas Ultra, and MasterFILE have been upgraded to include additional content. Access to these new and improved resources will be provided through your Library Directory account under "View EBSCO Databases Access" and I will notify you through the various listservs when these links are active for all libraries.

EBSCO will discontinue the Searchasaurus, Kids Search, and Student Research Center interfaces effective June 30. These interfaces are being replaced with a new interface called Explora. MSL staff will be working with EBSCO this spring to set up access within each library account. We will share this with you as soon as it is available, as well as training and promotional resources to assist your staff and patrons with the transition.

- MontanaLibrary2Go annual membership meeting and FY16 cost estimates

The MontanaLibrary2Go executive committee is meeting online on March 18 to set the agendas for committee meetings at MLA and to discuss a cost share proposal for state fiscal year 2016 (which begins on July 1). Please note that this proposal will not be voted on until the annual membership meeting, but I should be able to give you an estimate after the executive committee meets on March 18. Please contact me if you would like to attend the online executive committee meeting, or look for a public notice on the listserv in early March.

The MontanaLibrary2Go annual membership meeting takes place at the Montana Library Association conference in Bozeman, on Saturday, April 11th at 2pm. Please plan to attend either in person or virtually so that you can represent your library and cast your vote on the FY16 budget and any other action items. Look for an agenda in mid-March.

- FY16 OCLC Group Services enrollment and costs

OCLC Group Services enrollment for new libraries will be open between April 1 and June 30. Group Services is a contract held by the State of Montana and includes unlimited cataloging and interlibrary loan through OCLC.

Libraries that are currently enrolled in OCLC Group Services for Fiscal Year 2015 will not need to manually re-enroll for FY16 services. You will be automatically re-enrolled, and your cost for FY16 will increase by 2% over this past year's bill.

Libraries that are not currently enrolled in OCLC Group Services but wish to join for fiscal year 2016 will be able to enroll beginning April 1st. We will share information about the enrollment process for new libraries on the Statewide Library Resources website and also through various listservs including WIRED and the school libraries listserv.

- Courier service

The State Library has initiated a new two year contract with Critelli Couriers as of January 1st. The State Library currently has some LSTA funds available to offset the cost of courier stops, and we hope to expand the courier network further into the state.

The rate for service under the current contract is \$23 per stop.

Critelli will take up to 5 crates full of materials for each stop. Additional crates would incur a service charge of \$5 per crate.

A detailed map of courier destinations and other information about the service is available on the Statewide Library Resources website. If your library is interested in participating in the courier, please contact me directly.

If you have questions about any of these Statewide Projects, please contact Cara Orban, corban@mt.gov 444-5350

Montana Talking Book Library

- BARD mobile app
 - BARD (Braille and Audio Reading Download) APP. Improvements are now available for iPad, iPhone, iPod Users.
 - The BARD APP is now built-in to some personally owned Braille and Audio digital devices.
- Free currency readers distributed
 - MTBL patrons received free Currency readers in December, 2014.
 - Now all U.S. citizens/legal residents who are unable to read regular print due to a visual impairment are eligible to request one at no charge.
 - For an application, contact the BEP (Bureau of Engraving and Printing) Call Center at 1-844-815-9388 or go to: <http://www.moneyfactory.gov/uscurrencyreaderform.html>
- Free audio newspaper service
 - NFB-NEWSLINE is an audio newspaper and magazine service, free to eligible Montanans
 - Montana newspapers: the Billings Gazette, Butte Montana Standard, Great Falls Tribune, Helena Independent Record and Missoulian
 - Plus 300 free U.S. state and national newspapers and magazines
 - Available via toll-free phone line, online, emailed, or direct download (NFB Newsline® Mobile APP)
 - To subscribe contact MTBL at 1-800-332-3400 or go to <http://tbl.msl.mt.gov/>
- MTBL services featured on Aging Horizons Program
 - An interview about MTBL services will air on Montana's Aging Horizons' TV show, on the Big Sky Channel (cable channel 192), from March 16-20, at 11:30 a.m. A YouTube video will also be available.
- MTBL receives grant
 - The women of the Montana General Federation of Women's Clubs (GFWC-MT) raised and generously donated \$17,000 for MTBL's Recording Program improvements, and future plans for a second recording studio
- MTBL recording software update
 - Volunteer training on the new Hindenburg recording software for recording Montana books is well underway
 - Volunteers enjoy the smooth and seamless way navigation markers can be inserted without interrupting the recording

If you have questions about the Talking Book Library, contact Christie Briggs, cbriggs@mt.gov
444-5399