

Montana Shared Catalog Fall 2023 Membership Meeting
October 18, 2023 1 pm – 5 pm

Roll Call taken in Chat

Belgrade Community Library, Billings Public Library, Billings Public Schools, Bitterroot Public Library, Bozeman Public Library, Bridger Public Library, Carnegie Public Library (Big Timber), Clinton School, Darby Community Public Library, Drummond School and Community Library, Fallon County Library, Glacier County Library, Glendive Public Library, Great Falls Public Library, Havre-Hill County Library, Hearst Free Library, Hellgate Elementary School, Jefferson County Library, Judith Basin County Free Library, Laurel Public Library, Logan Health Medical Library, Madison Valley Public Library, Manhattan Community School Library, Meagher County City Library, Miles City Public Library, Mineral County Public Library, Missoula County Public Schools, Missoula International School, Missoula Public Library, Montana Department of Transportation Library, Montana Historical Society Research Center, Montana State Genealogical Society Library, Montana State Library, North Jefferson County District Library, North Lake County Public Library District, North Valley Public Library, Prairie County Library, Richey Public Schools, Red Lodge Carnegie Library, Rosebud Public Schools, Sheridan County Library, State Law Library of Montana, Stillwater County Library, Stone Child College Library, Three Forks Community Library, Valier Public Library, Wibaux Public Library

MSC & MSL Staff Introductions:

- Amy Marchwick, MSC Lead System Administrator (Belgrade)
- Melody Karle, MSC System Administrator (Cutbank)
- Mel Carroll, MSC System Administrator (Lolo)
- Laura Tretter, MSC System Administrator (Helena)
- Keiley McGregor, MSC Trainer (Belgrade)
- Cara Orban, MSL Consortia Coordinator (Helena)

Spring 2023 Minutes Approval – ACTION

Deb Westrom moved to approve minutes as written; Elizabeth Jonkel 2nd; A minor update was made to include a library left off of roll call and Minutes approved with no objection to the minor update.

OCLC Contract Review update - Cara Orban

Thank you to those who filled out the survey. The reason for evaluating group services contract is that it is considered a sole-source, meaning there aren't competitors for renewal. We have signed contracts with OCLC for 20+ years. Now more than ever with tight budgets, we want to be ready to justify the value of all contracts. Discussed questions with CMC recently: who is using, how, what barriers exist, and is the level of participation different across different library groups/how can we better understand and account for these things. We ultimately want people to be able to find and borrow resources from all over.

- 79 responses to the survey, the majority likely from MSC members

- We spend a significant amount and may need to try to get more value for parts of the contract that are not used widely.
- Training need: updating information in WorldCat
- Most libraries have someone at least partially if not fully dedicated to cataloging work, 9 hours per week, but varies widely
- Most everyone uses SmartPort/WF, some mentions of Connexion and some non MSC responses
- Training need: Original Cataloging questions inspired a lot of comments: lots of uncertainty, waiting or creating brief records, setting aside indefinitely...area for improvement/training.
- 17.5 items on average currently need original cataloging (again, varied widely by library)
- ILL: majority had someone at least partially dedicated to ILL (not as many as cataloging, but many) average of 11 hours per week, median 5 hours. Almost everyone spending less than 25 hours per week.
- What do you do when item is requested that is not in collection? This question resulted in a lot of people saying different things depending on the specific item requested.
- Obstacles: Budget, space, time, transportation/infrastructure for delivering items
- Needs: more training, especially original cataloging

Overall takeaways: remember training resources we do already have, original cataloging mentors program, preparing outreach on sharing groups and couriers. Partners' talking about print retention strategy and deal with space issues. Look into options for reducing cost while retaining access to all tools people need to get the best value for most people. If you have additional thoughts, please get in touch with Cara Orban.

Member Questions:

- Next steps? Won't probably dramatically change the contract, but perhaps better align our use with the cost we pay and talk to OCLC about that. Reduce costs in areas that are not utilized by many libraries.
- How do we know what services are provided that we might not be using? Cara will be sending out information after this meeting.

MSC System Update

- Most of these updates have been in GovDelivery Newsletters.
- There was an update to WF 4.0
- Two new products have been implemented: Kids Catalog and [SMS Notifications](#)
 - You can get the Kids Catalog on your profile or SMS Notifications by opening a ticket.
- Billings Schools are live, Harlowton will be going live this fall.
- Content Type change to show differences between sound recording and audiobooks/PlayAways/non music.
- Adjustment to Assumed Lost Process for Hot Spots, open a ticket if you want them to move through the process faster.

- Gallatin County is doing a pilot for splitting items on separate bib records. If you see that, it's not an error. Remember to only use V.1 if its a set or series, if it's on its own record, use the # symbol.
- MSC original cataloging via Help Ticket
- Office Hours have had over 30 attendees, very successful so far.
- Next new products will be SymphonyWeb (browser-based WF), currently in final stages of testing and configuration. No install required, encrypted for security, basically WorkFlows in the browser. Preferences are a little different, some options are not available because it isn't a full app--no color options, which could be a contrast issue, but it resizes really well in the browser). Shouldn't be a huge learning curve because it is very similar to WF.
 - KB articles will be released when the product releases to Member Libraries. It's an additional product, not a replacement for 4.0.

Member Questions:

- Are we getting the program to help with event and room scheduling? Community Engagement platform is still not implemented, yet, but is still coming.
- Are office hours worthwhile, going to continue? Yes, MSC Staff take turns and sometimes people show up right away or halfway through. Variety of problems to resolve has really worked well. Seems to especially help when people can't exactly articulate the problem or need to ask many problems or asking follow ups. Other members indicated positive experiences.

MSC-DISCUSS/GovDelivery Newsletters

GoogleGroups has been highly troublesome the past few years, so MSC is sunsetting MSC-DISCUSS group January 1st, 2024. GovDelivery will be the system going forward.

Member Questions:

- What about WIRED? WIRED is administered by MLA and on a different platform than MSC-DISCUSS
- How will we communicate with each other? Community Boards on ZoHo--haven't seen a good way to do that, or WIRED is not going away, so there is that.
- How to access GovDelivery archives? MSC will add a link to the bottom of GovDelivery newsletters to get to the Newsletter Archives, or you can search the KB for "Newsletter Archive." GovDelivery is not just limited to Directors, anyone who wants to be can be subscribed. Your IT could subscribe, also.

GovDelivery and MSC-Discuss Bylaws Revision -- ACTION

Revisions on Google Doc. No comments received by other means.

Can't go change by change, but Article by Article is the plan. Amy talked to Tracy, will need a motion and a second for each Article, then discussion, then motion to amend the draft and approve amendment, then go back to original motion to accept Article with amendments. If we get to the point we have talked about the amendments, we can vote down original and then vote to approve article with changes listed on the screen.

Karen Mayhall (Billings Schools) made a motion to approve Article I, Susie McIntyre (Great Falls) seconded. Minimal discussion. Motion Passed

Becky Dupre (MCPS) made a motion to approve Article II, Deb Westrom (Hellgate) seconded. Minimal discussion. Motion Passed

Elizabeth Jonkel (MPL) made a motion to approve Article III, Carmen Clark (Bozeman) seconded. Discussion--please remember to keep Schools Communication in procedures, even though it may not need to be part of bylaws, 120 voting members and 210 libraries. Some discussion of number of votes by schools/districts, branches, etc. Motion Passed

Susie McIntyre made a motion to approve Article IV, Karen Mayhall seconded. Discussion. Motion Passed

Elizabeth Jonkel (MPL) made a motion to approve Article V, Gale Bacon (Belgrade) seconded. Discussion of proxy votes that used to exist, what language could we use to talk about electronic voting or direct voting and what that might look like, or if it meets MT Open Meeting Laws, discussion of emergency vote (example of server going down and needing to buy something) want to preserve comments for future discussions. Also want to keep for review a potential minimum Motion Passed

Karen Mayhall (Billings Schools) made a motion to approve Article VI, Carmen Clark (Bozeman) seconded. Brief discussion regarding name of section. Becky Dupre (MCPS) made a motion to adjust title of Article VI to match previous title, Karen Mayhall (Billings Schools) seconded, motion passed. Motion to approve Article VI with amended title passed

Brief break 2:45-3:00

CloudSource Open Access Demo – SirsiDynix (Cynthia Busse, Cloud Source Acct. Manager) & Rick Branham

Need member approval to purchase, several libraries have requested, but could result in individual library contracts or a group (likely better pricing as a group).

Demo:

- Complete discovery platform that is sourcing Open Access (OA) materials (e-books, articles, textbooks etc.) and Open Educational Resources (OER) and materials. Open

Access to Allows libraries to leverage OA, approaching 60 million resources--articles, books, and more. A lot of OA content is already provided through standard databases. Cloudsource can replace these standalone subscriptions.

- Boost access to free resources and promote access to high-quality free resources and strategically supplement with paid resources/databases.
 - Can add management of subscription databases/content if desired (through Cloud Source+, work with a Customer Success Manager to set up).
 - Aggregators and providers might say they have a low-percentage of OA Journals, but what you can ask about is the number of articles, not journals, that are OA. CS will offer a free collection analysis report to let you know how much of your subscriptions are made up of OA resources/overlap with Cloud Source.
 - The Hybrid Journals are a lot of top publishers and top-ranked journals, but often not visible in discovery services. For all intents and purposes, they are subscriptions. Over 100K journals are publishing OA content.
 - Put you in a good place to make decisions about strategic renewal.
- No authentication by patrons required. Users can access on desktop, laptop, or mobile devices (phone/tablet).
- Integrated with Enterprise. Staff users can access usage stats and monitor and report those, can curate the collection and customize for your users.
- Cloudsource+ offers a link resolver for subscription based articles and alternative resources to closed content (e.g. hybrid journals like Nature) such as ILL or print collections. Collection analysis included. Customizable or SirsiDynix managed.
- Who is using it? 64 institutions so far, some are non SIRSI ILS customers, 248 public libraries, 12 specials, 43 schools/districts, and more than 100 Cloud Source Plus customers (including OA and paid subscriptions)
- More information will follow regarding the membership's opportunity and investment.

Brief break 4:10-4:15

GovDelivery and MSC-Discuss Bylaws Revision, Continued -- ACTION

Austin Castle (Glacier County PL) made a motion to approve Article VII. Deb Westrom (Hellgate) seconded. No discussion. Motion Passed

Susie McIntyre (Great Falls PL) made a motion to approve Article IX, Karen Mayhall (Billings Schools) seconded. Motion included amending section number to article VIII and updating *Webster's New World Robert's Rules of Order: simplified and applied, 2nd edition* to the latest edition. No discussion. Motion to approve with amendments passed.

Heidi Sue Adams (Logan Health) made a motion to approve Article X, Austin Castle (Glacier County PL) seconded. Motion included amending section number to article IX. Clarification question about if #3. Motion to approve with amendment passed.

Public Comment

No public comment

Deb Westrom moved to adjourn the meeting. Stacie Rennaker (Darby) seconded.
Meeting adjourned at 4:28.